

St Mary & All Saints, Dunsfold

MINUTES OF PCC MEETING HELD ON MONDAY 17th January 2011 AT THE RECTORY, CHURCH GREEN, DUNSFOLD

Present: Canon Paul Morgan Jenkins (Chairman);
Mr Peter Hardcastle; Mrs Pamela Nash, Mrs Jill Raffe;
Mrs Jan Richardson; Mr David Rivett; Mrs Pam Walker;
Mr Mence Wilkinson; Mrs Hazel Wiltshire;
Mrs Beverley Weddell (minutes)

ACTION

1. The Chairman, Canon Paul Jenkins, welcomed members and opened the meeting with prayer.
2. Apologies for absence had been received from Tony Bowden, Barbara Elliott and Roger Nash.
3. **Minutes of the PCC Meeting held on 8th November**
These were approved as a true record of the meeting.
4. **Matters arising from minutes**
 - a) **Division of Parish Share between Dunsfold and Hascombe.**
David Rivett reported on a meeting he had had with John Corrie, Hascombe PCC Treasurer, Dennis Evans and Hazel Wiltshire to discuss Hascombe PCCs request to adjust the division of the Parish Share to reflect Hascombe's smaller size. David reported that he had offered to absorb the full cost of the Church Office, which Hascombe had accepted. It was agreed that the situation would be reviewed once a decision has been made about Alfold and Loxwood.
 - b) **Stewardship Initiative.** A draft of the stewardship leaflet had been produced by Mike Weddell, which was well received. Beverley to arrange a meeting with Paul, Peter, David, Roger and Hazel to refine the copy and lay positive plans and dates for the reception, which would coincide with the production of the leaflet. Beverley to obtain print estimates.
 - c) **Treasurer Vacancy.** Paul advised that he had been unable to find a new Treasurer. It was agreed that David would put together a job description, which could be sent out via Richard Woof's email list
 - d) **Jan Richardson's** swearing in had been done by the Rural Dean at the end of November.
5. **Financial Report**
 - a) Up to date management accounts were circulated, which showed the current situation to be in line with the budget for the year.
 - b) David advised that the PCC had been asked to pay for the production of the Parish Magazine for the previous three years and for the ongoing costs, which were in the region of £200 per month and financially unsustainable. There had been a meeting with Brenda Jenner, Sue Vesey, Dennis Evans and Hazel to agree necessary

B Weddell

D Rivett

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| <p>changes. The magazine will be printed by local printer Diva Print in Loxwood. The annual subscription will be increased to £5 and the number of issues will be reduced to 10, with January/February and July/August being combined. Members were asked to find copies of parish magazines from other parishes to bring to the next meeting to discuss ideas about changes to the format.</p> | All |
| <p>6. Church building, fabric and churchyard matters.</p> | |
| <p>a) Quinquennial Report. John Bailey is preparing a schedule works and will report back.</p> | |
| <p>b) Lavatories. The DAC have approved the erection of a temporary lavatory, which will be seen as a test case for the trench arch system to be used for any permanent lavatory in the future. The installation will be monitored by the Diocese and possibly other DACs with regard to its efficiency.</p> | P Jenkins |
| <p>c) Holy Well drainage pipe. Mence advised that expenditure had been approved in the Parish Council budget but that the Parish Council wanted to seek a contribution from the owners of Mill House before proceeding. Paul agreed to discuss this with the owners of Mill House.</p> | P Jenkins |
| <p>7. Meeting the spiritual needs of children in the parish. It was agreed that this would be postponed until the next meeting and would be the first item on the agenda. Hazel advised that she would shortly be attending a workshop with Sandy Crowther.</p> | |
| <p>8. Parish Carol Service 2011. It was agreed that this year the church would hold a carol service outside the Sun Inn.</p> | |
| <p>9. 2011 Wedding Fees. It was agreed that the charge for Church Expenses would be increased to £250 in line with Hascombe. It was also agreed there would be a £60 fee for the chandeliers to be lit.</p> | B Weddell |
| <p>10. Any other business.</p> | |
| <p>a) Paul had received complaints from neighbours about parking. It was agreed that Paul would order additional parking signs, which he would put out when there was no parking attendant available. Beverley will inform local neighbours about funerals and weddings. It was noted that the bellringers take up valuable parking spaces and it was agreed that Paul would ask them to park in the Rectory drive.</p> | P Jenkins |
| <p>b) Paul announced that the Mystery Plays would be held on 10th April with performances at 10am and 11am.</p> | |
| <p>c) Paul encouraged as many members as possible to attend the Deanery Service at St Catherine's in Bramley on 27th February to mark the Bishop of Guildford's visitation.</p> | |
| <p>d) It was agreed that Paul would put a copy of the main rota in the porch.</p> | P Jenkins |
| <p>e) It was agreed that Paul would investigate the possibility of providing a small supply of pads for the pews, to be kept at the back of the church.</p> | P Jenkins |

- f) Ben Johnstone had requested an extra day's work to cut the hedges, which was approved.
- g) Meeting dates. Beverley would circulate the dates in a format everyone can open. The March meeting for approval of the accounts was moved to 21st. The date of the APCM would be moved to April in accordance with regulations.

B Weddell

There was no other business and the meeting ended at 21:45 with *The Grace*.